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| **Service: Education and Children’s Services****Prepared by:**  | **RISK ASSESSMENT** |  |
| **Process/Activity: Orienteering** **(Consider both Indoor and Outdoor Hazards)** | **Location:** | **Date:**  |

| **Hazard** | **Person/s Affected** | **Risk** | **Risk level before controls are in place** | **Control Measures** | **Risk level after controls are in place** |
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|  |  |  | **LOW** | **MED** | **HIGH** |  | **LOW** | **MED** | **HIGH** |
| Covid Related | StaffVolunteer CoachesParticipantsParentsPublic | Transmission and spread of COVID 19 |  |  |  | * Fully comply with National Governing Body COVID 19 guidance for Orienteering Scotland as per Scottish Government guidance.
* No coaches, participants or parents to attend if symptomatic of COVID 19
* Coaches to follow procedure should participant become symptomatic during a session
* Adult coaches to practice social distancing at all times and 12-17-year old’s to socially distance except during the activity itself
* Maintain social distancing from members of general public.
* Regular handwashing and sanitisation
* No sharing of equipment or bottles by coaches or participants
* NGB ratios to be applied in line with national guidance for U17s
* Coaches to have enhanced First Aid provision and PPE
* Fully completed register to assist with Test and Trace
* Pupils to be transported individually to and from activity area
* Parents to adhere to guidance relating to drop off / pick up for facility / venue in accordance with specific facility risk assessment
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| Persons / Group Ability | Staff Participants | Physical Injury |  |  |  | • Ensure all participants understand and comply with the rules of the game and safe use of equipment* + Number of participants should be limited according to the space available and participants should be in appropriate groups for their ability and age.
* All significant incidents should be reported and recorded
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| Playing surface\*Wet / Slippy\*Uneven / broken | Instructors Staff Volunteers Students Patrons | Physical injury |  |  |  | * Pre-activity check of playing field.
* Professional judgement
* Ensure participants wear appropriate clothing and footwear in line with weather conditions.
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| Lighting Ventilation Heating | Instructors Staff Volunteers Students Patrons | ExhaustionHypothermiaPhysical injury |  |  |  | * Pre-activity check by staff
* Check weather conditions -adjust route if necessary.
* Professional judgement
* Regular rest periods for drinks / hydration
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| Obstructions / protrusions / inappropriate jewellery | Instructors Staff Volunteers Students Patrons | Physical injury |  |  |  | * Pre-activity check of coaching area
* Check to ensure participants have removed all potentially hazardous jewellery
* Check playing field area and remove any harmful debris/objects etc. Remove visible debris from path.
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| Equipment  | Instructors StaffVolunteersStudentsPatrons | Physical injury |  |  |  | * Equipment should meet the appropriate British Standard or British Standard European Norm
* A visual check of the equipment should be undertaken prior to commencing the activity to ensure it is safe to use
* Regular inspection and maintenance should be undertaken. Faulty equipment should not be used and be suitably marked / removed from general accessibility until repair or replacement has been effected.
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| Inappropriate behaviour e.g. over-aggressive play, misuse of equipment, general misbehaviour | Instructors Staff Volunteers Students Patrons | Physical injury |  |  |  | * Strict referring
* Close supervision
* Exclude students from game / practice
* Emphasis placed on rules concerning potentially dangerous play, body interference and obstruction
* Professional judgement
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| Pre-existing injury / medical condition | Students Patrons | Physical injury |  |  |  | * Knowledge of each pupil’s / patron’s personal medical history by staff / instructor (participants asked to declare relevant medical conditions e.g. heart conditions, injuries)
* Appropriate games and practices for all students
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| **RISK ASSESSMENT VARIATION SHEET** |
| **Dateof activity** | **Name of individualidentifying variation** | **Variation** |
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