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| **Service: Education and Children’s Services**  **Prepared by:** | **RISK ASSESSMENT** |  | |
| **Process/Activity: Orienteering**  **(Consider both Indoor and Outdoor Hazards)** | **Location:** | | **Date:** |

| **Hazard** | **Person/s Affected** | **Risk** | **Risk level before controls are in place** | | | **Control Measures** | **Risk level after controls are in place** | | |
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|  |  |  | **LOW** | **MED** | **HIGH** |  | **LOW** | **MED** | **HIGH** |
| Covid Related | Staff  Volunteer Coaches  Participants  Parents  Public | Transmission and spread of COVID 19 |  |  |  | * Fully comply with National Governing Body COVID 19 guidance for Orienteering Scotland as per Scottish Government guidance. * No coaches, participants or parents to attend if symptomatic of COVID 19 * Coaches to follow procedure should participant become symptomatic during a session * Adult coaches to practice social distancing at all times and 12-17-year old’s to socially distance except during the activity itself * Maintain social distancing from members of general public. * Regular handwashing and sanitisation * No sharing of equipment or bottles by coaches or participants * NGB ratios to be applied in line with national guidance for U17s * Coaches to have enhanced First Aid provision and PPE * Fully completed register to assist with Test and Trace * Pupils to be transported individually to and from activity area * Parents to adhere to guidance relating to drop off / pick up for facility / venue in accordance with specific facility risk assessment | √ |  |  |
| Persons / Group Ability | Staff Participants | Physical Injury |  |  |  | • Ensure all participants understand and comply with the rules of the game and safe use of equipment   * + Number of participants should be limited according to the space available and participants should be in appropriate groups for their ability and age. * All significant incidents should be reported and recorded |  | √ |  |
| Playing surface \*Wet / Slippy  \*Uneven / broken | Instructors Staff Volunteers Students Patrons | Physical injury |  |  |  | * Pre-activity check of playing field. * Professional judgement * Ensure participants wear appropriate clothing and footwear in line with weather conditions. |  |  |  |
| Lighting Ventilation Heating | Instructors Staff Volunteers Students Patrons | Exhaustion  Hypothermia  Physical injury |  |  |  | * Pre-activity check by staff * Check weather conditions -adjust route if necessary. * Professional judgement * Regular rest periods for drinks / hydration |  |  |  |
| Obstructions / protrusions / inappropriate jewellery | Instructors Staff Volunteers Students Patrons | Physical injury |  |  |  | * Pre-activity check of coaching area * Check to ensure participants have removed all potentially hazardous jewellery * Check playing field area and remove any harmful debris/objects etc. Remove visible debris from path. |  |  |  |
| Equipment | Instructors  Staff  Volunteers  Students  Patrons | Physical injury |  |  |  | * Equipment should meet the appropriate British Standard or British Standard European Norm * A visual check of the equipment should be undertaken prior to commencing the activity to ensure it is safe to use * Regular inspection and maintenance should be undertaken. Faulty equipment should not be used and be suitably marked / removed from general accessibility until repair or replacement has been effected. |  |  |  |
| Inappropriate behaviour e.g. over-aggressive play, misuse of equipment, general misbehaviour | Instructors Staff Volunteers Students Patrons | Physical injury |  |  |  | * Strict referring * Close supervision * Exclude students from game / practice * Emphasis placed on rules concerning potentially dangerous play, body interference and obstruction * Professional judgement |  |  |  |
| Pre-existing injury / medical condition | Students Patrons | Physical injury |  |  |  | * Knowledge of each pupil’s / patron’s personal medical history by staff / instructor (participants asked to declare relevant medical conditions e.g. heart conditions, injuries) * Appropriate games and practices for all students |  | √ |  |

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| **RISK ASSESSMENT VARIATION SHEET** | | |
| **Date of activity** | **Name of individual identifying variation** | **Variation** |
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